

International Student Application for Admission to the Study Abroad Program

Read this application carefully, complete all sections and ensure that supporting (certified) documents are attached.
Please write in BLOCK letters using a blue or black pen.

Personal Details

Have you been previously enrolled at La Trobe University? Yes No If yes please provide your student number: _____
 Family Name _____ Title _____ (Mrs, Miss, Ms, Mr, Dr, etc.)
 Given Name(s) _____ Sex M or F
 Date of Birth (dd/mm/yy) / / Country of Birth _____
 Citizenship _____ Country (Where you were living when you filled out this form) _____

Student Contact Details (compulsory)

Number and Street _____
 Suburb / Town / Country _____
 Postcode / Zipcode _____ Email _____
 Telephone _____ Mobile _____

Agent Contact Details (if applicable)

Agent Name IEC Online GmbH
 Number and Street Marienstrasse 19-20
 Suburb / Town / Country Berlin / Germany
 Postcode / Zipcode 10117 Email info@ieconline.de
 Telephone +49-30-20458687 Facsimile +49-30-20458688

Current Studies (you must complete this section and attach documentary evidence)

Name of Home Institution _____ Country _____
 Title of degree or major (if known) _____
 Degree commencement dates (dd/mm/yy) / / Expected completion date (dd/mm/yy) / /

Please attach original or certified copies of your transcript(s) of results. Documents not in English must be accompanied by a certified translation.
 In addition, please list any units in which you are currently enrolled which are not included in your transcript(s), and which may be important to your application.

Current units that do not appear on your transcript:

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Please tick if you are currently completing high school

English Language Proficiency (please tick where applicable and attach documentary evidence)

- English is my first language.
- I have satisfactorily completed at least one year of a tertiary course at a college/university where the language of instruction was English*.
- I have satisfactorily completed one year of TAFE study in Australia*.
- I have satisfactorily completed an English language subject at Year 12 or an equivalent level*.
- I have achieved an overall band score of at least 6.0 (for undergraduate entry) or 6.5 (for postgraduate entry) on the International English Language Testing System (IELTS) with no band less than 6.0*. My overall band score is: **Date of test** (dd/mm/yy) / /
- I have achieved at least the following scores in the Test of English as a Foreign Language (TOEFL)*:
Paper-based Test: A minimum score of 550 (for undergraduate entry) or 575 (for postgraduate entry) with a score of 5 or better in the Test of Written English.
Computer-based Test: A minimum score of 213 (for undergraduate entry) or 233 (for postgraduate entry) with a score of 5 in essay writing.
Internet-based Test (IBT): A minimum score of 80 (for undergraduate entry) or 88 (for postgraduate entry) with no individual score less than 20.
Date of test (dd/mm/yy) / /
- I intend to sit for an IELTS or TOEFL test on: _____ (dd/mm/yy) / /
- I have applied for/am attending an English language course at the La Trobe University Language Centre.
 Please indicate approximate start date: (dd/mm/yy) / / For 10 20 25 30 or weeks of English
- Other: _____

Please note some courses have higher English language requirements. See www.latrobe.edu.au/international/apply/how-to/english

*This study must have been completed within the last two years and at an academic level acceptable to La Trobe University.

Study Abroad Program (please tick)I wish to study at La Trobe University for One semester Two semesters**Commencing:** Semester 1 (March - June) Semester 2 (July - October)**For students taking the Postgraduate Business Study Abroad Program**I wish to study at La Trobe University for One term Two terms**Commencing:** Term 1 (January) Term 2 (April) Term 3 (June) Term 4 (September)**Study Plan**

List, in order of preference, the subjects (units) you would like to study at La Trobe. Be sure to list the correct subject (unit) code: refer to the Subject Guide for details.

Please note the following:

• Mark with an asterisk (*) any unit your home institution requires you to take at La Trobe University. • Choose units from one campus only.

	Subject Code	Subject Name	Credit Points	Semester	Campus (one only)	LTU Approval	Alternative Units
1							
2							
3							
4							
5							
6							
7							
8							

Please note If you are applying for more than one semester or wish to list more subjects please use a separate sheet. Photography Short Course - Edge of the Outback, see p.7 for information (Additional fees apply)**Research Study Abroad Candidates Only**Name of supervisor: _____ Commencement date //

Please attach a 300 word research proposal.

How Did You Hear About Us? Internet (includes University or other websites) Education Agent Education Exhibition Event (name event) _____ Australian Education Centre Australian Embassy Advertisement/Article (name publication) _____ Friends Family Other (please specify) _____**Declaration and Agreement**

I declare that the information provided on this form is true and complete in every detail. I authorise La Trobe University or its agent to obtain further information about me from educational and other institutions which I have attended, and from Australian government authorities such as the Department of Immigration and Citizenship (DIAC) and Department of Education, Employment and Workplace Relations (DEEWR).

I acknowledge that La Trobe University reserves the right at any stage to vary or reverse any decision regarding admission or enrolment which has been made on the basis of incorrect or incomplete information.

I am aware of the conditions relating to my admission and agree to pay all fees for which I am liable, and have read and agree to the conditions relating to the Refund Policy and Privacy Statement as set out on the University's website at: www.latrobe.edu.au/international/apply and in summary on p.14 of this publication.

This agreement does not remove my right to take further action under Australia's consumer protection laws.

I consent to the University:

- (a) using and disclosing my personal information in accordance with the University's Refund Policy and Privacy Statement; and
- (b) disclosing my personal information to a third party, authorised by the University, to enable the third party to contact me for the purposes of providing me with information about the University.

I accept that this application and supporting documentation become the property of La Trobe University and are not returnable.

Giving false or misleading information is a serious offence under the *Criminal Code Act 1995* (Australia).

Signature _____ Date / /

Check List

- Have you answered ALL questions?
- Listed at least 8 units per semester?
- Made sure all your selected units are offered at the same campus?
- Made sure all your selected units are offered in the same semester in which you wish to study?
- Marked which units are required by your home institution with an asterisk (*)?
- Attached certified copies of all necessary documentation?
- Kept a copy for yourself?
- Signed and dated the application?
- Research Study Abroad Candidates:** Have you attached a 300-word research proposal?

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